



**Red Hawk  
Estates**

**Items to Accompany your Application**

**636-665-5205**

**[www.redhawkestates.com](http://www.redhawkestates.com)**

- 1. \$40.00 Application Fee – Cash or Money Order Form Only. Anyone 18 years of age or older must complete application for occupancy approval with separate application fee.**
- 2. Your last three (3) paycheck stubs**

**In Order to qualify you must:**

- 1. Lease Holder Must be at least 18 years of age.**
- 2. Have verifiable income of at least 3 times the rent amount.**
- 3. No Evictions or Foreclosures within last 3 years.**
- 4. No unpaid utility bills**
- 5. No Civil Judgments**
- 6. Convicted Felons\* and Registered sex offenders will be disqualified.**

**We run credit check, criminal background check and sex offender check. Job and Landlord Housing history must be verifiable as favorable.**

**We do not permit aggressive breed dogs. Pet Fee \$300.00 for approved pets.  
No Pet May Enter Property Without Written Permission from Landlord.**

**You may submit your application one of three ways:**

- 1. Fax: 636-600-8626**
- 2. Email: [info@redhawkestates.com](mailto:info@redhawkestates.com)**
- 3. US Mail: Red Hawk Estates  
111 Maple Shade Drive  
Old Monroe, MO 63369**

**Thank you for your interest in Red Hawk Estates. We hope to see you soon!**

• *\* All Class A Felons will be denied. Class B C & D Felons will be considered if case disposed by Court 25 years from date of application*



**Berkley Real Estate 636-665-5205**



Desired Move In Date \_\_\_\_\_ Your Email \_\_\_\_\_

**APPLICATION FOR: Lot Lease  Rental  Purchase**

Name \_\_\_\_\_ Spouse (if applicable) \_\_\_\_\_  
First MI Last First MI Last

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Dates at Address \_\_\_\_\_ Cell Phone \_\_\_\_\_

Current Landlord/Lender \_\_\_\_\_ Phone \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_

Zip Code \_\_\_\_\_ Dates at Address \_\_\_\_\_

Previous Landlord/Lender \_\_\_\_\_ Phone \_\_\_\_\_

**List All Other Occupants to Occupy the Premises**

Name	Relationship	DOB	Age	Sex
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

**Employment / Personal Information Applicant**

**Spouse / Co Applicant (if applicable)**

Date of Birth \_\_\_\_\_

Date of Birth \_\_\_\_\_

Social Security \_\_\_\_\_

Social Security \_\_\_\_\_

Driver License # \_\_\_\_\_

Driver License # \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

How Long \_\_\_\_\_

How Long \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Monthly Income \_\_\_\_\_

Monthly Income \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Fax \_\_\_\_\_

Work Fax \_\_\_\_\_

Work E-mail \_\_\_\_\_

Work E-mail \_\_\_\_\_

Prior Employer \_\_\_\_\_

Prior Employer \_\_\_\_\_

How Long \_\_\_\_\_

How Long \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Monthly Income \_\_\_\_\_

Monthly Income \_\_\_\_\_

Supervisor \_\_\_\_\_

Supervisor \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Phone \_\_\_\_\_

Work Fax \_\_\_\_\_

Work Fax \_\_\_\_\_

Work E-mail \_\_\_\_\_

Work E-mail \_\_\_\_\_

**Vehicle Info**

Year \_\_\_\_\_ Make \_\_\_\_\_ License \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ License \_\_\_\_\_

Year \_\_\_\_\_ Make \_\_\_\_\_ License \_\_\_\_\_

Boat or Trailer?  Yes  No No trailer parking on driveways. If Yes, Describe  
Parking is limited to assigned driveway only. Vehicles over 20 feet or licensed over 24,000 lbs are not allowed

**Pets**  
Do you have any pets?  Yes  No (policy limits pet at two) No pet shall enter property without written permission from landlord

List Type, Breed, Age \_\_\_\_\_ List Type, Breed, Age \_\_\_\_\_

**Character Reference**

Name \_\_\_\_\_ Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

**Contact In Case of Emergency:**

Name \_\_\_\_\_ Address \_\_\_\_\_ Relationship \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Do you own your own home?  Yes  No Year \_\_\_\_\_ Make \_\_\_\_\_ Size \_\_\_\_\_ X \_\_\_\_\_

Have you or your spouse ever been sued for non-payment of rent?  Yes  No

Have you or your spouse ever been evicted or asked to move out?  Yes  No

Have you or your spouse ever declared bankruptcy?  Yes  No

If YES to any of the above questions, please explain:

**Please Tell Us How You Heard About or Who Told You About The Property**

- All pets must be approved in writing prior to the pet being on the property.
- Tenants with unauthorized pets are charged a fee of \$10 per day any pet is on property unauthorized.
- Any dog demonstrating aggressive behavior will be banned from the property and owner forced to remove it immediately.
- Commercial Vehicles may not be parked on the property without written permission from Landlord.
- Trailers, Boats, RV Vehicles, ATVs and the like may not be parked on the property without written permission from Landlord.
- Unlicensed or inoperable motorized vehicles may not be operated or stored on the property without written permission from Landlord.

Acceptance of this application and any monies deposited is not binding upon the Owner/Agent until approved for leasing by the Owner/Agent. It is further understood and agreed that if application is approved, any monies deposited with this application will be held as an initial security deposit amount payment. If applicant withdraws this application, the processing fee will be retained as liquidated damages. It is further agreed and understood that if a home or pad is held for an applicant for more than three (3) days after the receipt of the security deposit monies and the applicant withdraws the application, the Landlord shall retain all monies deposited as liquidated damages. If this application is not approved, **less the application fee**, all monies deposited will be refunded. Applicant(s) further irrevocably authorize(s) Berkley Real Estate LLC, Red Hawk Estates and or Route 66 Estates, to transfer to the Owner-Landlord at any time, without liability to anyone, any and all deposits herein mentioned or otherwise required in connection with the occupancy of the applicant(s). Applicant(s) hereby acknowledge(s) and authorizes that the Owner-Landlord, Berkley Real Estate LLC, Red Hawk Estates, Route 66 Estates any affiliate, agent or employee thereof, may procure any investigative "consumer report" as defined in the Fair Credit Reporting Act, 15 U.S.C. a(d), concerning the applicant(s), including information as to the character, general reputation, personal characteristics, and mode of living of the applicant(s) and that the applicant(s) that have the right within a reasonable period of time hereafter to request a complete and accurate disclosure of the nature and scope of the investigation requested. Applicant(s) hereby authorize(s) the Owner-Landlord and their respective affiliates, agents and employees to disclose to others any information about the applicant(s) possessed by them to extend such disclosure is not otherwise prohibited by law.

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Applicant Signature** \_\_\_\_\_ **Date** \_\_\_\_\_



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Old Monroe, MO 63369

(P) 636-665-5205 (F) 636-600-8626 (E) [info@redhawkestates.com](mailto:info@redhawkestates.com)

## Employment Verification

Dear Employer,

I \_\_\_\_\_ have submitted application for occupancy at  
Red Hawk Estates and hereby authorize you to release my requested employment information.

\_\_\_\_\_  
Authorizing Signature

\_\_\_\_\_  
Last 4 digits of SSN#

\_\_\_\_\_  
Employer Name

\_\_\_\_\_  
Employer Address

\_\_\_\_\_  
Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Fax (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Email \_\_\_\_\_

### Employer Verification- **TO BE COMPLETED BY EMPLOYER**

1. Is the applicant currently employed with your company? \_\_\_\_\_
2. Is the above mentioned employee newly hired? \_\_\_\_\_
3. Employment start date \_\_\_\_\_
4. Type of employment \_\_\_\_\_
5. Full time or Part time? \_\_\_\_\_
6. Is the employee considered to be temporary hire \_\_\_\_\_
7. Employee Position \_\_\_\_\_

#### EARNED INCOME

Hourly Pay Rate    Average tips per day    Gross pay amount    Next pay date

\$ \_\_\_\_\_    \$ \_\_\_\_\_    \$ \_\_\_\_\_    \_\_\_\_\_

I understand that the information I am providing will be used to determine the above-name employee's determination for housing.

\_\_\_\_\_  
Employer's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

Thank you for taking the time to complete this verification - we know how valuable your time is. Please return this form by fax to 636-600-8626 or email at [info@redhawkestates.com](mailto:info@redhawkestates.com)



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Employer Address

Phone (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Fax (\_\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

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